

Jermyn Borough
Council Minutes
July 24, 2025

The Jermyn Borough Council met on Thursday, July 24, 2025, at 7:00 p.m. in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave, Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

On roll call, the following members were present: Bobbi Ann Davis, Frank Kulick, Jeff Morcom, Carl Tomaine, Kevin Napoli, Chris Cook, and Bob Chase. Attorney Brendan Fitzgerald was also present via telephone. Mark Kilmer, Tony Fuga, KBA, NEIC, Jim Perry, Nicole Stephens, and Stanley Hallowich were absent

Minutes: J. Morcom made a motion to accept the minutes of 6/19/25 as presented, and C. Tomaine seconded. All in favor, motion carried.

Treasurer's Report/Bills Payable: S. Lee read the treasurer's report:

Current Assets

Checking/Savings

American Rescue Plan Fund	93,591.67
Capital Reserve - DPW	1,083.80
Capital Reserve - Police	6,629.82
Crime Watch Fund	222.69
General Fund - Community	92,579.06
General Fund - FNB	4,109.23
Holiday Lights Fund	400.59
Investment - General Fund	1,145.46
Investment - Liquid Fuels	25,220.38
Investment - Paving Fund	1,157.37
Investment - Recycling	126.48
Investment - Refuse	180.37
Liquid Fuels - FNB	45,500.64
Petty Cash	194.00
Recreations Fund	30,365.33
Recycling - Community	7,274.74
Refuse Checking - FNB	263,383.50
 Total Checking/Savings	 573,165.13

Accounts Payable

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Long Term Debt	0

A motion was made to accept the treasurer's report and pay current bills by K. Napoli. Seconded by B. Davis. All members in favor. Motion carried.

Ratified Bills Paid on 7/2/25 & 7/14/25: Motion was made to accept bills paid on 7/2/25 7 7/14/25 by K. Napoli. Seconded by B. Davis. All in favor, motion carried.

Secretary Report: S. Lee noted the three-year elevator inspection had been completed. Also still trying to get the information from the tax claim bureau for the Ogozaly property for the overcharge on garbage fees from previous years. Lastly just wanted to remind everyone that she will be going out on vacation starting July 30th through August 6th. If they are to require her assistance if they would please reach out to her via cellphone to ensure a quick response time if needed.

Correspondence: F. Kulick advises that a letter was sent to the council's attention; however, the letter did not appear to have been signed by the sender, deeming it unofficial.

Public Comment: Jason Ogozaly, 709 Washington Ave., also arrived to follow up on the refund he is owed for the extra garbage units he was being charged for the past several years. F. Kulick advised him that he will receive a check in the next week once we can

confirm with the tax claim bureau as to what amounts they have collected to get an accurate amount for the reimbursement check to be made out.

Professional Reports:

Police: Chief Arthur advises that so far this year, they have responded to 6,019 incidents to date. We have also passed our compliance check for PCCED for dealing with juveniles. Lastly, we have been assisting with overgrown properties due to the absence of a code enforcement officer; all the ones we addressed have had their properties brought into compliance. The second code violations we have had are with chickens being allowed to run loose; they have addressed those issues that had been reported.

Fire: Absent

EMA: Absent

Solicitor: B. Fitzgerald, moving forward with the Rushbrook Creek project, we have completed two of the last three properties, and I will need the payments for those to put the final paperwork into the court. F. Kulick also advised that he will talk to the owner of the open lot for the storage of the construction equipment during the project.

Code Enforcement: NA

Grants: None

Zoning: B. Chase, there has been a steady flow of permits, mostly sheds and pools. Rapid Pallet is redoing their salt shed; all properties are in compliance. Also been working with Norlack in review of our old zoning vs the new proposal, everything seems to be looking well.

Engineer: Absent

Tax Collector: Absent

Mayor: Absent

Committee Reports:

Planning: None

Public Safety: None

Finance: C. Cook stated they held a meeting and reviewed the current budget and agreed thus far, we appear to be looking good for the remainder of the year.

Shade Tree: None

Grants: None

MS4: None

DPW: None

Recreations: None

Code Enforcement Appointment: A motion was made to appoint Patricia Jennings-Fowler as the Jermyn Borough's Part-time code enforcement officer by J. Morcom. Seconded by K. Napoli. All members in favor. Motion carried.

New business: F. Kulick wants everyone to start thinking about asking the current tax collector if she would be willing to stay on as a consultant to help train the new tax collector for next year.

Adjournment: A motion was made to adjourn by K. Napoli. Seconded by J. Morcom. All members in favor. The meeting adjourned at 8:07 pm.

Respectfully submitted,



Shannon Lee, Secretary/ Treasurer